



Library Skills

Using the Catalogue

Comprehension Questions

View the programme attentively. As you watch, complete the following comprehension questions and tasks.

1. Which of the following are NOT generally included in a library catalogue?
 - a) Newspapers
 - b) eBooks
 - c) Website links
 - d) None of the above
2. A classification number, despite its name, may be just letters, not numbers.
True False
3. Which of the following could you do to locate the general area of shelves containing, for example, cook books? Select all that apply.
 - a) Look at the signage within the library.
 - b) Ask a librarian to point you in the right direction.
 - c) Refer to a map of the library layout.
 - d) Look in the online library catalogue.
4.

F
BEA

 What information do you know about this book, based only on its classification number? Select all that apply.
 - a) It is a fiction book.
 - b) It is a non-fiction book.
 - c) The subject starts with BEA, i.e. beans.
 - d) The author's surname starts with BEA.
5. Reference books are almost always near the magazine section of a library.
True False
6. Non-fiction books are often categorised using a series of numbers and letters called the _____.














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7. Represented below is a section of shelving containing books about ancient China. Place the numbers 1 to 8 in the shelves to show the order that you should look at each shelf to find the particular book you need.

 _____	 _____
_____ 	_____ 
 _____	 _____
 _____ 	_____ 

8. Explain why it can be a good idea to look at the books near the book you're searching for on the shelf.

